App F IX 4

Previous References

1

1950-51
(C M)

File No 3-54

Serial Nos. 19, 120

Later References
C M 3-50-76,77
C M Dept no 191/52

GENERAL AND REVENUE SECRETARIAT

Serial Nos 2 no

P-27
L

Part B for 1950

SUBJECT

Appointment of a typist clerk for the other offices of the Mysore Secretariat

G.O. No. 459-60/47 1877/50

To

The Municipal Commissioner,
Mysore up (Now the Chairman)

& Accountant-General
Mysore, Bangalore

955C 2
Rel

Appointment of a Retrenchment Officer of the Mysore City Municipality

From the President, City Municipal Council, Mysore requesting for the allotment of Rs 10,000 for the year 1949-50 and forwarding a resolution of the Council in the matter for sanction

Submitted

1) The budget portion of the Mysore City Municipality for the year 1949-50 is not yet known. The suggestion in connection with some other proposals for expenditure on establishment from the Mysore City Municipality, may also perhaps await the sanction of the budget of the Municipality for next year

Yes

For 22/6/49

2) As per note the receipt of the budget estimates may be awaited

23/6/49

3) 24/6/49

Dist 23/6

GENERAL DEPARTMENTS

Sub A Retrenchment
13/7/49

4) Subd with a draft GO for consideration as instructed

29/10/49

5) Pl note the financial condition of this Mfg as sanctioned for 49-50

8/11/49

9556
mk

Appointment of a typist clerk in the office of the Mysore city Municipality

6) The financial condition of the Mysore city Municipality for the year 1949-50 is as follows:—

Opening Balance	Rs 1,88,212/-
Receipts	Rs 17,33,326/-
Total	Rs 19,21,538/-
Expenditure	Rs 18,38,633/-
Closing Balance	Rs 82,905/-

Submitted
9/11/49

7) Pl enquire whether in view of the order of the Govt being more than the income, the typing work might be got done by payment of an honorarium to some clerk in the office or whether the typing work, instead of appointing one or more clerks may be entrusted to a typist on contract basis for the present. It will be convenient to issue the above figures that the order is issued

11/11/49

8) Submitted with a draft letter for approval.

11/11/49

12/11

Endorsed 14/11/49

9) Sanctioned 18/11/49

10) Issued 21/11/49

SE DE 1 10 51 Date 7628 14/11 CLE GAL DE ARRONDTS

7634 Appointment of a typist clerk
note to the octroi office
5 d 181/ml

To

The Municipal Commissioner,
Response only
(Thro' the President)
L 5347/49 5/12/49
Calls for information

From

The President, City Municipal Council Mysore

No C3 & R 107/49-49 Dt 17 12 49

Furnishes the information called for

4) States that in view of the octroi office being situated more than a mile away from the Municipal Offices, and none of the clerks in the octroi office possess knowledge of typing, it is not possible to adopt the suggestion of getting through the work by paying an allowance to some clerk

12) It could in that case have at least been arranged by posting any spare clerk in the Municipal office knowing typing to the octroi office and paying some allowance to him This does not appear to have been considered at all and it rests with us for orders whether the same may be suggested to the Municipal Council, Mysore City Municipality

yes
11/1/50

Mys 3/1/50
11/1/50

13) Please also enquire how this work was being attended to all along & whether it is now

4181 V5272/pol
Appointment of a typist in the other office

the low financial position of the Dist, the post of a second Divisional clerk and the other three typewriter retrenched a typist appointed instead till the finances improve

In case a typist is appointed, whether a typewriting machine not otherwise available will be used or made available without reverting to the purchase of new machine at a heavy cost

for
11/1/50

14) A draft letter is put up for approval accordingly

Sd/-
Dr
19/1/50
Sd/-
20/1/50

15) Agreed
for
21/1/50

Since the Municipal Councils Report only vide C_3 P 107/48-49 dated 7.2.49 Examines the information called for

16) The Reply sent by the Municipal Council is not direct to the point A draft letter to the Municipal Council calling for full and clear information is put up for approval or other orders

Sd/-
4/3/50
JM

17) Agreed
for
6/3/50

527 / 281/mk

Appointment of a typist clerk to the octroi office

To

The Municipal Commissioner,
Mysore city
(Thro' the President)
L 9366/49 dt 30-5-50
Calls for information

Secy 18/8/50

From

The Commissioner, Mysore city Municipality
No C3 P 107/49-49 dt 7-9-1950
Furnishes the information called for

1) The Municipal & Commr reports that there are no typist clerks in the Municipal office who could on exchange be shifted to the octroi office. A typewriter machine is also stated to be available in the office. The proposal of the Municipal Council to appoint a typist clerk in grade Rs 45-3-90 plus D A is for orders.

2) The budget abstract for 49-50 is noted at para 6 supra

Rao 1/5/50

DM 3/5 2) On the cases reported, Varies maybe accorded to the appointment of a typist clerk on a pay of Rs 45-3-90 + D A in the octroi section of the Municipal city subject to necessary provision being made in the budget of the city from 1950-51 onwards

4/5/50

Date 13/12 5/5 COLLECTIONS

28/1/51 VT636/ml.

Appointment of a typist clerk for the action office on Mysore city

20) How was the town managed all these days and when is the need now? Can it not be managed by giving allowance to a clerk who knows typewriting?

[illegible] 27/1/51

21) Draft letter as submitted for approval

[illegible] 27/1/51

22) [illegible] 27/1/51

To

The Municipal Commr
Mysore city
L 2084/A1 27/1/50
Calls for information

[illegible] 27/1/50

Bowne

The Municipal Commr, Mysore city
No C3 P 107/48-49 dt 2 6 50
Forwarded the information called for

23) States that there are no graduated typists in the action office and that this cannot afford to the bare arithmetic establishment to the discharge of their normal duties

24) The proposal for appointing a separate typist for the action office is for orders - Ref para 21 supra

[illegible] 27/1/51

Sl No 26]

GOVERNMENT OF MYSORE

General and Revenue Secretariat

Requisition for papers

Section

A Two printed copies

B & Copies in File 2815/95

Filed S&A 86-46-8

Deposit No A 17 10 46

File No

Serial No

To be put up with Diary No 1728 of 1953

Signature K S Lakshminarayana Sastry

Branch Appointment

Section C II

Date 18/6/53

WD 015471—GPB-2 000 pads of 100 shts each-18 1 52

Copies Exchanged

1630/2 Appointment of Typist Clerk for the Doctors Office in Hyderabad

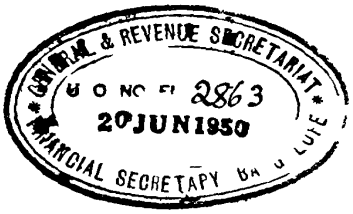
2) In the circs reported, the proposal of the Hyderabad Police to appoint a typist on Rs 45-350 + DA on the doctors office may be approved & the post

[illegible] 15/6/50

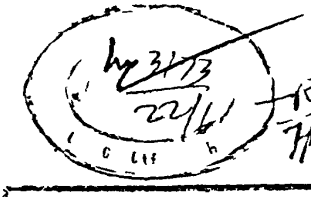
2b) May be approved -

Minister for L.S.G.
Through the Financial Secretary

19/6/50



2a) 21/6/50 2) 21 6 50



3) [illegible] 7/7/50

OFFICE OF
THE MINISTER FOR
LOCAL SELF-GOVERNMENT
No 1287
Date 23/6/50

4) Draft G.O. is submitted for approval/

Rao 9/7/50

issue

11/7/50

The Hon'ble Minister,
Hyderabad.

Secretariat Clerk, Police
L 4159-60/M350-20
dt 18/7/50

26/7

No 63 PR 107
End — Exc Fin

OFFICE OF THE PRESIDENT
CITY MUNICIPAL COUNCIL MYSORE

Dat 14th June, 1949

REVENU 9556

From

T VENKATARAMANIAH
President City Municipal Council
MYSORE

To

Janab Mir Safdar Hussain, B A ,
Secretary to Government,
General Department,
Bangalore

Sir,

Subject - Appointment of a Typist-Clerk to the Octroi office

I have the honour to state that the Octroi Superintendent reported that the work in the octroi office has been increased considerably and references and correspondence also have increased and as a result, it has not been possible for the existing staff to attend to typing work in addition to their routine duties, though there is a typewriter provided for use to his office It may be statel that octroi revenue in the city has increased from Rs 2,78,104/- to Rs 4,42,313/- during the last five years the anticipated income from octroi for the current year being Rs 5,90,000/- and naturally the work in the octroi office has also increased The question was examined by the Managing Committee at the budget meeting held on 13th May 1949 when they recommended that the post of a typist to the octroi office on a pay of Rs 45-3-90 plus usual D A may be sanctioned The Council approved of the above proposal at their meeting held on 31st May 1949 In enclosing herewith a copy of the resolution of the Council, I request that early orders of Government be communicated in the matter

The proposition statement in respect of the existing establishment embodying the proposals contained is also enclosed for favour of ready reference Necessary provision has been made for this purpose in the Budget for the year 1949-50

Yours faithfully,
T Venkata Ramaniah
PRESIDENT

Proceedings of the Municipal Council meeting held on ~~Saturday~~ Tuesday the ~~30th April~~ 31st May 1949 at 3 p m in the Municipal Offices

---

1640 / 4 Special Managing Committee resolution No 359/17-6-1949 recommending for sanction the several proposals ~~xx~~ 1 to 21 under expenditure vide items contained in page 49 to 52 of draft budget estimates

(4) This Committee recommends to the Council that a Typist be sanctioned to the octroi office on a pay of Rs 45-3-90 plus D A as work in the Octroi Office has been increasing.

Sanctioned

Sd T Venkataramaniah,

President

Copy

T Venkataramaniah

President

snr

L 5347 Dt 5/12/1949

To

The Municipal Commissioner
Mysore city
(Thro' The President)

Sir,

Sub Appointment of a Typist-clerk to the other office

— With reference to your letter no C 3 P R 107 dated 16.6.49 on the above subject, I am directed to enquire why, in view of the finances of the Municipality, the typing work may not be got done on payment of an allowance to some clerk in the office, who knows typing work, instead of appointing one on such a higher pay for the present.

Yours faithfully,
Sd/- [illegible]
for General Secretary to Government

L 5347

D 5/12/1949

Tne

General Department, Bangalore

To

The Municipal Commissioner,
Mysore City
(thro' the President)

Sir,

Subject Appointment of a Typist Clerk in the Octroi Office

With reference to our letter No C3 P R 107 dated 14th June 1949 on the above subject, I am directed to enquire why, in view of the low finances of the Municipality, the typing work may not be got done on payment of an allowance to some clerk in the office, who knows typing work, instead of appointing one on such a high pay for the present

Yours faithfully,

for General Secretary to Government

No
Encls

Copy LO7
18-12

4

OFFICE OF THE PRESIDENT
CITY MUNICIPAL COUNCIL
Mysore Dated 17/12/49

From

SRI T VENKATARAMANIAH
PRESIDENT CITY MUNICIPAL COUNCIL
MYSORE

GENERAL & REVENUE SECRETARIAT
4181
22 DEC 1949
MUNICIPAL BRANCH

To
Sri A C Nirvani Gowda, B A ,
Secretary to Government,
General Department,
Bangalore

Sir,

Subject - Appointment of a typist to the Octroi Office

With reference to your letter No L 5347 dated 5-12-1949 on the above subject, I have the honour to state that none of the clerks recruited and posted to the octroi office possess knowledge of typing Further the Octroi Office is situated at a distance of one mile from the Municipal Offices and it is not possible to arrange to get papers of the Octroi Office typed in the Municipal Offices

In these circumstances, the appointment of a separate typist in the octroi office is necessary I request you kindly to obtain orders of Government in the matter

Due provision has also been made in the Budget estimates in view of the above

Yours faithfully,
T. Venkata Ramanaiah
President

snr

Copy to

h 8104 D31 | 80

The Municipal Commissioner,
Mysore city
(Thro' the President)

Sir,

Sub Appointment of a typist to the other office, requesting

The Correspondence ending with

With Reference to Letter No C3PR 107/48-49 dated 17.12.49 from the President, city Municipal Council, Mysore, on the above subject, I am directed to ~~enquire~~ Request you to intimate whether any Official of the Municipal office knowing typing work may not be asked to work on Same allowance in the other office.

~~I am also to enquire~~ Also this work will being attended to all along and whether in view of the low financial position of the Municipality the post of a ~~Second~~ II Division or III Division clerk in the other office may not be retrenched and a typist appointed in that place. to the finance ~~of~~ for the ~~Municipality improved~~. It may also be intimated whether a typewriting machine already in use in the Municipal office ~~Control~~ made available instead

On the work arising to the Health Officer as special the present office known Typist working in the Health office and pay him some allowance

In Case a Typist is appointed for the Health office as proposed the Typewriter necessary for a Typist will also to be spared for the Health office and I am therefore to enquire

A word to be added to please intimate whether typewriting machine already in use in the Municipal office can also be made available for the purpose instead

~~of purchasing a new machine~~ Separate at a heavy cost, ~~for the duties there of a typist is appointed~~

Yours faithfully,

for Secretary to Government,
in General Department.
JH

8104

Rs 31 1 80

General Department, Bangalore

To

The Municipal Commissioner,
Mysore City,
(Through the President)

Sir,

SUB Appointment of a typist to the Octroi Office, Mysore City

With reference to the correspondence ending with letter No C3 PR 107/48-49 dated 17th December 1949 from the President, City Municipal Council, Mysore, on the above subject, I am directed to request you to intimate how this work was being attended to all along and whether in view of the low financial position of the Municipality the post of a II Division or III Division Clerk in the Octroi Office may not be retrenched and a typist appointed in that place, or the work arranged to be got through by shifting an official of the Municipal Office knowing typewriting to the octroi office and paying him some allowance

In case a typist is appointed for the octroi office as proposed it would become necessary for a typewriter also to be spared and I am therefore to enquire whether it would be possible to release a typewriting machine already in use in the Municipal Office and make it available for the purpose

Yours faithfully,

General Secretary to Government

No C3 P107 / 489
Encls

OFFICE OF THE MUNICIPAL COMMISSIONER
CITY MUNICIPALITY

Mysore Dated 7-2-1950

From

SRI C NARASIMHA MOORTY M A
MUNICIPAL COMMISSIONER
CITY MUNICIPAL COUNCIL
MYSORE

GENERAL & REVENUE SECRETARIAT 5272 11 FEB 1950 MUNICIPAL BRANCH

To

Sri A C Nirvani Gowda, B A ,
Secretary to Government, General Department,
BANGALORE
(Through the President)

Sir,

Subject - appointment of a Typist clerk to the Octroi Office

With reference to your letter No L 8104 dated 31-1-50 on the above subject, I have the honour to state that there is already a Typewriter in the Octroi Office and the work of typing is being attended to by one or two of the clerks who know some typing but are not qualified for the work Besides, they cannot attend to this work without prejudice to their normal duties Much delay in correspondence is being caused for want of a typist in this section

As regards the suggestion that an official from the Municipal Office may be deputed for the work, it is to be stated that the officials in the Municipality have already heavy work

In these circumstances, I request that orders of Government may be kindly obtained sanctioning the post of the Typist clerk to enable the office to appoint duly qualified Typist for Octroi Office in the interest of quick and prompt execution of typing work in that office

Yours faithfully,

Municipal Commissioner.

Forwarded with compliments

PRESIDENT

PSK

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

No L 9566

General and Revenue Secretariat

Dated Bangalore 10 3 1950

FROM

The Secretary to the Government of
His Highness the Maharaja of Mysore
L S G Department, Bangalore

To

The Municipal Commissioner,
Mysore City Municipality,
(Through the President)

SIR

SUB Appointment of a typist clerk to the Octroi Office

With reference to your letter No C3 P 107/48-49 dated 7th February 1950 on the above subject, I am directed to state that the reply sent by you is not direct and complete in that it lacks information as to the feasibility of the suggestions to arrange for the typing work of the Octroi office being got done by shifting an official of the Municipal Office knowing typewriting to the octroi office and vice versa Such an arrangement would least affect the work of the Municipal office as in the place of the typist clerk to be spared an official will be withdrawn from the octroi office Also your reply is silent with regard to the availability of an extra typewriter for being spared to the octroi office without which the employment of a typist clerk would not serve any useful purpose

A clear and detailed report may be kindly furnished very early for the orders of Government

Yours faithfully,

10/3/50

L S G Secretary to Government

O/c

8

Appendix F G—1]

SUBJECT Appointment of a typist clerk to the octroi office

Diary No of letter replied to

General and Revenue Secretariat

( )

the 19

Date of issue

Signed by

List of enclosures

Copied by

Examined by

Section

2 Copies File No

Serial No

No L-9566 Dt 10/3/50

To The Municipal Commr

Mysore city Municipality

(Through the proper channel)

Sir

With Reference to your letter no C3 P 107/48-49 dated 7 2 50 on the above subject, I am directed to state that the Reply furnished is not direct and complete in that as to the feasibility of the Suggestion to arrange for the typing work of the octroi office being got done by Shorthand assistant of the Municipal office knowing typewriting of the octroi office and vice versa ~~is not practicable~~ it lacks information

Remembered Such an arrangement would least
not affect the Duties of the Municipal Office
as ~~the Special case will be got from~~
the Police Office on Place of the Typist Clerk
To be Spared ~~for that Office~~ Also ~~the~~ Four
Rupees as Bi-least with Repairs to the available Ty-
pewriters on the Office for Temp Spared
to the Police Office ~~on that account should be charge~~
necessary to Consider the employment of a
Clerk as Extra Typewriter
Typist in the Office would ~~not Serve~~ any useful purpose

(an special will be got from the Police Office)

A Clear and detailed Report
may be Instructed very early for
the orders of Govt

Yours faithfully

Jr L S G Secy
28
4/3/50

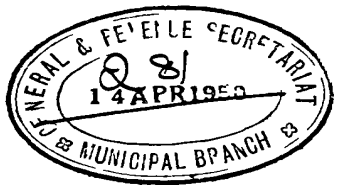
No C3 P 107
Encls 48-49

OFFICE OF THE MUNICIPAL COMMISSIONER
CITY MUNICIPALITY

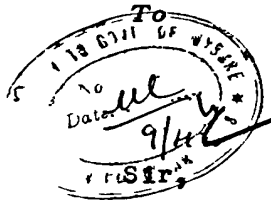
Mysore Dated 7th April, 1950

From

Sri C Narasimha Moorty, M A,
THE MUNICIPAL COMMISSIONER
CITY MUNICIPALITY
MYSORE



To



The Secretary to Government,
L S G Department, Bangalore
(Through the President, C M C ,Mysore)

Sir,

Subject Appointment of a Typist clerk to the Octroi Office

===

With reference to your letter No L 9566 dated 10-3-1950 on the above subject, I have the honour to state that there are no typists clerks in the municipal office who could be shifted to the Octroi Office in exchange for a clerk who does not know typing

As regards the availability of the machine, kind reference is invited to the first sentence of my letter dated 8-2-50, stating that there is already a typewriter in the Octroi Office

In these circumstances I request that orders of Government may be obtained sanctioning the post of a Typist Clerk to the Octroi Office

Yours faithfully,

C Narasimha Murty
Municipal Commissioner

Forwarded with compliments

S Linganna
PRESIDENT

bs

ppendix F G—1]

UBJECT Appointment of typist clerk for the police office in Mysore City

Section

File No

Serial No

Diary No of letter replied to

No h 2084 D 22 5 50

To

The Municipal Council
Mysore City Municipality
(Through the post)

General and Revenue Secretariat

( )

the 19

Sir,

Date of issue

With Reference to the Correspondence ending with your letter No C3 P 107/48-49 dated 7 4 50 on the above subject I am directed to express how the work has been managed for all these years

It has been reported in your letter dated 14 6 1949 that, in view of the increased Correspondence, it has not been possible for the existing staff to attend to typing work in addition to their normal duties It may perhaps be ~~easy to find~~ noted ~~out~~ whether the work done by ~~the~~ ~~clerks~~ ~~may~~ ~~not be entrusted to~~ clerks who may be drawing City Grade Pay Scale allowances for

Signed by

List of enclosures

Copied by

Examined by

Yours sincerely

13/5/50

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

General and Revenue Secretariat

No L 2084 *Dated Bangalore* 22 5 50

FROM

The Secretary to the Government of His Highness MYSORE,
the Maharaja of Mysore

To L S G Department, Bangalore

The Municipal Commissioner,
Mysore City Municipality,
(Through the President)

SUB Appointment of typist clerk for the Octroi Office in Mysore City

Sir,

With reference to the correspondence ending with your letter No C3 P 107/48-49 dated 7th April 1950 on the above subject, I am directed to enquire how the work was being arranged for all these years

It has been reported in your letter dated 14th June 1949 that, in view of the increased correspondence, it has not been possible for the existing staff to attend to typing work in addition to their normal duties It may perhaps be stated whether the work may not be entrusted to a clerk who may be knowing typing by giving some allowance for this additional duty This aspect of the question may be considered and your further opinion in the matter furnished early

Yours faithfully,

for L S G Secretary to Government

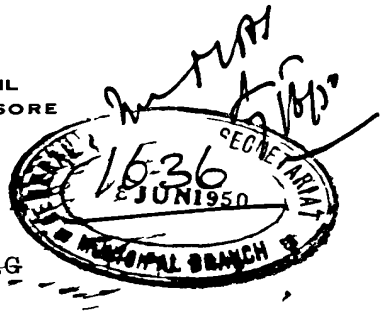
sr/2

No C3 P 107 48-49
Encls

OFFICE OF THE MUNICIPAL COMMISSIONER
CITY MUNICIPALITY
Mysore Dated 2/6/50

From

SRI C NARASIMHA MOORTY MA
MUNICIPAL COMMISSIONER
CITY MUNICIPAL COUNCIL
MYSORE



To

Sri L Muniswamy, B A ,
Secretary to Government, L S.G
Department, Bangalore

(Through the President)

CM 350-19

Sir,

Subject - Appointment of a typist clerk for Octroi Office in Mysore City

---

With reference to your letter No L 2084 dated 22-5-50 on the above subject, I have the honour to invite your reference to the first para of this office letter No C3 P 107/48 dated 7/8-2-50 wherein it is explained that there are no qualified typists in the Octroi Office and they can ot attend to the work without detriment to the discharge of their normal duties It is to be stated further that satisfactory typing work cannot be expected of the present - clerical hands as they are not qualified in Typewriting It is after the consideration of all these facts that the post of a typist clerk was sanctioned by the Council of the grade Rs 35-3-90

I therefore request that orders of Government may be kindly obtained sanctioning the above post

Yours faithfully,

C. Narasimha Moorty
Municipal Commissioner

Forwarded with compliments

S Linganna
President

PSK

(I. S Ap. F VI—G 3

SUBJECT .....

Diary No of letter replied to ... 1631 'A2

General and Revenue Secretariat

( )

the 19

Date of issue 18-7- ..1950

Signed by Sri G R Rao

May this be—

(i) printed?

(ii) treated as a standing order?

(iii) published in the Gazette English Part?

(iv) translated?

(v) placed at the disposal of the Press?

(vi) published in the Gazette, Kannada Part?

16 copies
3 copies

Section CM
File No 3-30
Serial No 20

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read— Correspondence ending in the office note C3 P 1(10)/48-49 dated 2-6-1950 from the Municipal Commissioner, Mysore City, forwarding for sanction the resolution dated 31-5-1949 of the Municipal Council approving the appointment of a typist clerk in the octroi office on Rs 45/- p.m. on grade Rs 45-3-90 plus the usual Dearness allowance

Order No L 4259-60/e 4 & 18 7 50

Sanctioned necessary proceed

on this behalf may be made on the future

Tendants of the Kenn capacity

Yours &c

9/7/50

To

1) The Col Secretary Keys Co by
(Through the post) with despatch box

2) Attorney General through the post box

List of Enclosures

Copied by

Examined by

WD 03696—GPB—30 000—2 2 40

Finance and Account Form 11

Finl 200]

(*Vide* Art 71, M C A

STATEMENT OF PROPOSITION

Name of office to which the proposition rela

Government order sanctioning present Establishment		Nature of Charge								
		Present Scale							Pr	
				Pay						
No	Date	No	Designation	Minimum	Rate of Increase	Maximum	Average Cost	No	Designation	
G.O No.L. 1840-1/111 105-43-15 D/-24-8-48 Sanctioning the proposition Statement of the staff in the revised grade.		4	2nd Division clerks.	40-?-80-EB. average cost 64 X 4		3-80	226	4	2nd division clerks	
		5	IIIrd Division clerks	30-1-40 Average cost.		3	X 5 100	5	IIIrd Dn.Cler	
		1.	Dafterband.	20-1-30 average cost 26 X 1			23	1	Dafte band.	
								1.	Typist	
							432	11		
PSK.										

NOTE —To be prepared in duplicate and forwarded through the Comptroller in Mysore and should be followed by a rea

Vol I, Appendices and Forms)

R REVISION OF ESTABLISHMENT

15

Octroi Office, City Municipality, Mysore.

W D 06254—GDR—30 0—15-3 47

Scale				Proposition						Orders of Sanctioning Authority
				Permanent		Temporary				
Pay			Average Cost	Increase per month	Decrease per month	Increase per month		Decrease per month		
Minimum	Rate of Increase	Maximum		Amount	Amount	Period	Amount	Period	Amount	
10-2-30		3-80								
54 X 4.			226							
30-1-40										
average cost										
30 X 5			130							
30 average										
26 X 1			26							
3-80										
e cost										
70 X 1			70	70-0-0 or						
			502	ex Rs. 840-0-0 per year.						

The increase in expenditure is Rs. 840/- per year.

for President.

17/6/49

for Secy to Govt

Finance Dept

8/7/49

tement if the proposal involves additional expenditure.